

TOWN OF BARRE

PROPOSED ANNUAL BUDGET

July 1, 2019 – June 30, 2020

Election Day, May 14, 2019

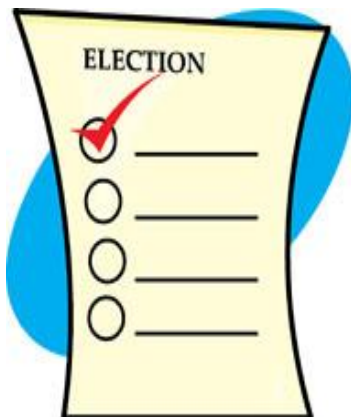
Voting is convenient

Same day voter registration

Vote now: Town Clerk's Office, M – F, 8:00 am – 4:30 pm

Vote soon: Call (479-9391) or email (dkelty@barretown.org) and request an early voting ballot

Vote at polls: Barre Town School Gym, 7:00 am – 7:00 pm



- ***Explanation of General & Highway Fund budgets***
- ***Tax Rate Projections***
- ***General and Highway budget accounts***
- ***Summary of 7 other Fund budgets***
- ***Election Warnings/ballot questions***

BOOKLET PROPOSED ANNUAL BUDGET

July 1, 2019 – June 30, 2020

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Budget Committee:

Andrew McAvoy, appointed by Town Clerk-Treasurer

Justin Bolduc, appointed by Selectboard

Cedric Sanborn, appointed by Selectboard

Alan Garceau, appointed by first 3 appointees

Phil Cecchini, appointed by first 3 appointees

and Selectboard: Tom White, Bob Nelson, Norma Malone, Jack Mitchell, Paul White



TOWN OF BARRE, VERMONT

OFFICE OF TOWN MANAGER
P.O. BOX 116
WEBSTERVILLE, VT 05678-0116
802-479-9331

April 30, 2019

Dear Barre Town Resident:

Tuesday, May 14 is Election Day in Barre Town. People who vote in that election will decide if the Budget Committee’s proposed General Fund and Highway Fund budgets will be approved. This booklet provides information about the proposed budgets and about other finance questions on the ballot. The Table of Contents on the inside cover of this booklet lists the resources, including the Warnings (the basis for the ballot), found in this booklet.

The budgets explained in the following pages were set or adopted by the Budget Committee, which is five town citizens and the five members of the Selectboard. Together we reviewed the Town Manager’s proposed budget for each of the Town’s nine funds (see page 6). The General and Highway Fund budgets described below were set by the Budget Committee.

OVERVIEW

General Fund and Highway Fund Budgets

The General Fund and Highway Fund are the largest of the nine fund budgets. For fiscal year (FY) 2019-2020 the proposed General Fund and Highway Fund budgets added together equal \$6,968,751 which is an increase of \$224,005 or 3.32% over the current year.

Unlike the other funds, almost all revenue for these funds is from property taxes – 89.22%. The property tax rate increase would be 3.6¢ or 3.94%. For FY '18 -'19 the General Fund and Highway Fund tax rate together accounted for 38.65% of the total Barre Town homestead tax rate. The state education tax rate and the local agreement rate make up the difference – 61.35%.

The proposed General Fund and Highway Fund budgets are balanced. Services will remain the same. No changes in staffing levels (number of employees or hours worked) are planned. There are no major projects built into the budget, but several improvements will be made. Non-tax revenue is increasing \$3,655 or .48%. When reviewing the budgets we assumed the Grand List (property tax base) growth would produce \$500 more revenue per 1 penny on the tax rate. That Grand List growth is equivalent to .77%.

Table 1 offers a 5-year history of the General Fund and Highway Fund budgets. Compared to 2015 – 2016, budget amounts have increased \$906,570 or 14.95%, a 3.73% average annual increase.

Table 1. Five Year Trend

<u>Fund</u>	<u>'15 -'16</u>	<u>'16 - '17</u>	<u>'17 - '18</u>	<u>'18 - '19</u>	<u>'19 - '20</u>
GF	\$3,349,961	\$3,502,356	\$3,540,741	\$3,739,556	\$3,867,941
% of total	(55.26%)	(56.03%)	(55%)	(55.45%)	(55.50%)
HF	\$2,712,220	\$2,747,800	\$2,902,860	\$3,005,190	\$3,100,810
% of total	(44.74%)	(43.97%)	(45%)	(44.55%)	(44.50%)
Total	\$6,062,181	\$6,250,156	\$6,443,601	\$6,744,746	\$6,968,751

The tax rate to support these two proposed budgets would go up 3.6¢. Table 2 shows a 5-year history of municipal property tax rates. The tax rate increase from '15 - '16 to the proposed rate for '19 - '20 is 3.85¢ or 4.23% over 4 years, an average annual tax rate increase of 1.05%.

Table 2. Five Year Tax Rate History

<u>Fund</u>	<u>'15 - '16</u>	<u>'16 - '17</u>	<u>'17 - '18</u>	<u>'18 - '19</u>	<u>'19 - '20</u>
GF	.4990	.5142	.5021	.4926	.5171
HF	.4069	.4071	.4278	.4164	.4279
Local Agreement	.0039	.0035	.0033	.0033	.0033
Total	.9098	.9213	.9332	.9123	.9483

Note: the proposed rates for FY '19-'20 assumes same amount of cash balance used in FY '19-'20 as in '18-'19.

GENERAL FUND (budget summary starts on page 12)

The proposed FY '19-'20 General Fund budget amount is \$3,867,941, which is \$128,385 or 3.43% more than the current budget. One increase, Barre Town's subsidy payment to our own Ambulance Fund, is responsible for \$102,790 of the increase. There are 25 departments (cost centers) in the General Fund. Eleven have a decrease or no change in spending.

Property taxes will supply 85.83% of revenues for the General Fund, up slightly from the current year. Non-tax revenues are \$3,380 higher. The tax rate increase would be 2.45¢ (4.97%).

Barre Town and the five ambulance service customer towns make a subsidy payment to our Ambulance Fund. The subsidy is needed to balance the Ambulance Fund after operation revenues (patient billings mostly) are subtracted from expenses. Patient billing income (also known as call revenue) is flat. In 2015-2016, 2,796 calls were billed. In 2017-2018, 2,811 calls were billed. The estimate for 2018-2019 is 2,850 calls. The amount paid per call increases very slightly year to year. With billable call volume basically flat and payment rates changing very little, revenues are stagnant. From FY '15-'16 to '17-'18 call revenues increased \$30,584; that is over two years.

While ambulance revenues are projected to have little growth, expenses are budgeted 5.9% or \$130,205 more than the current year. Contracts with the customer towns are in place. Their per capita (subsidy) fees are set. Barre Town has to make up the difference. A large increase like \$102,000 is not typical. The '18-'19 subsidy is \$7,000 more than the prior year. The '17-'18 rate was the same as '16-'17.

Table 3 below shows the six largest department increases. Two accounts (pension payments - \$11,400 and health insurance - \$29,575) cause the increase in Employee Benefits. The spike in pension payments is due mostly to an enhanced pension plan for the police employees. The Town's pension payment rate for this new plan is higher than the previous plan. The police union agreed to a .5% pay raise in the new labor contract's first year, consequently Police Department wages are lower allowing for a decrease in the overall Police Department budget. The decrease in police wages offsets the increase for pension. Health insurance premiums are estimated to be higher because of employee turnover. The proposed budget provides enough money in case new employees need a higher level of coverage (meaning 2-person compared to single person or family coverage compared to any other level) than what the Town currently is paying.

Table 3. Largest G.F. Department Increases

<u>Department</u>	<u>Amount of Increase</u>	<u>% Increase</u>
EMS	\$102,790	22.3%
Employee Benefits	\$40,380	9.2%
Recreation	\$36,715	20.7%
Planning/Zoning	\$8,320	7.9%
Municipal Building	\$5,255	9%
Library	\$5,000	2.8%

Five-sixths of the Recreation Department budget increase falls into 3 budget accounts: **1)** contracted services (\$15,970); **2)** wages (\$7,110); **3)** capital improvements (\$6,900). The contracted services account pays for many services such as grass cutting, infield and track tilling, landscape maintenance and others. Increases in '19-'20 are for repairing the softball field fence (\$7,000), sealing the skatepark surface (\$4,200) and removing invasive plants from the town forest (\$3,500). Wages are increased because the present crew seems to work more in wet or rainy conditions and will cut grass some Saturdays to catch up after rain outs.

The capital improvement account is up \$6,900 but the biggest recreation news is in this account. The budget includes \$23,000 to finish the Lower Graniteville Playground, a project begun with \$15,000 from the '18-'19 budget. The other \$6,000 in the capital improvement account is for replacing some softball field lights.

The Planning and Zoning Department budget increase is due to wages. After the '18-'19 budget was prepared, turnover led to a new hire with considerable experience. The pay rate was higher than the predecessor.

The Municipal Building Department increase can be traced back to three planned expenditures: **1)** \$2,600 for painting outside trim work; **2)** \$1,600 for emergency buzzers; and **3)** the building's share of a new maintenance contract for the telephone, voice mail system.

Not all expenses go up every year. The '19-'20 General Fund budget has a remarkable number of departments with a reduction or no change in spending. The five largest department decreases (in dollars) are shown below in Table 4.

Table 4. Five Greatest G.F. Department Decreases

<u>Department</u>	<u>Amount of Decrease</u>	<u>% Decrease</u>
Fire	\$31,590	7%
Assessor's Office	\$27,655	27.8%
Police	\$12,060	1.3%
Insurances	\$7,800	11.1%
Elections/B.C.A.	\$7,070	35.4%

The Fire Department reduction is due to the \$56,000 for firefighters' turn out gear in the '18-'19 budget not being repeated. That gear is replaced every 7 years. The department decrease is only \$31,590, so the remainder of the Fire Department budget is going up \$24,410 or 5.4%.

The Assessor's Office budget is lowered because of a new assessor's contract and anticipated turnover in the staff. (There is only one staff person/employee in the Assessor's Office.) The Police Department budget is taking a dip because of wages as noted above. The department budget provides \$8,300 to buy 8 new body cameras; money to continue an emphasis on officer training; and \$1,350 to purchase one new taser.

The Town's total contribution to the Vermont League of Cities and Towns' self insurance pool isn't changing much, but the amount for casualty and property coverage is going down while the contribution for workers' compensation is going up. The result is a decrease in the Insurance Department budget. The increase for workers' comp is spread across the other fund budgets, therefore it is not noticeable in the General Fund.

Finally, the Elections/B.C.A. Department is down because '19-'20 is an off year for state and federal elections. Fewer elections means less cost for conducting elections.

The General Fund often is divided by functions into three sections. Table 5 below shows the amount of each section with the dollar and percent change from the current year.

Table 5. General Fund Budget Sections

<u>Section</u>	<u>FY '18-19 Amt.</u>	<u>FY '19-'20 Amt.</u>	<u>\$ and % Change</u>
Admin. and Finance	\$799,545	\$786,010	-\$13,535 / -1.69%
Public Safety	\$1,819,380	\$1,877,840	+\$58,460 / +3.21%
All Other	\$1,120,631	\$1,204,091	+\$83,460 / +7.44%

Refer to page 14 of this booklet for a list of the departments and department budget totals.

HIGHWAY FUND (budget summary starts on page 18)

For FY '19-'20 a Highway Fund budget of \$3,100,810 is proposed. This proposed budget, set by the Budget Committee, is \$95,620 or 3.18% more than the current budget. The Highway Fund tax rate would increase 1.15¢.

The property tax will supply 93.44% of the revenues for the Highway Fund. This percentage is .20 percent more than '18-'19. Non-tax revenues will be \$275 more than the current year. The Highway Fund is heavily reliant on the property tax. Non-tax revenues virtually stay the same year after year, therefore as costs go up the property tax rate also goes up.

The Highway Fund deals only with roads. Money for the Department of Public Works' (DPW) other duties – water, sewer, equipment maintenance – is in other funds. The Highway Fund pays for all expenses associated with roads not just paving and plowing. Streetlights and signs are a Highway Fund duty. Sidewalk construction and maintenance are as well. Stormwater and roadside drainage expenses are in this budget. The DPW works on drainageways and catch basins using town equipment. Materials such as pipe, erosion stone, erosion (stabilization) matting, catch basins, frames and covers, blocks and bricks are needed. In addition to these costs for doing work the Town pays for consulting engineering and permits.

Table 6 present the three Highway Fund departments with the greatest increases measured by dollar amount. For this purpose the Summer Construction and Retreatment departments are combined and labeled Road Paving.

Table 6. H.F.'s Largest Department Increases

<u>Department</u>	<u>Amount of Increase</u>	<u>% Increase</u>
Winter Maintenance	\$96,235	13.7%
Road Paving	\$52,120	6.0%
Admin. & Engineering	<u>\$16,530</u>	8.4%
Total	\$164,885	

Four Winter Maintenance accounts are budgeted higher. Town equipment charges are \$50,000 more and straight-time wages are \$17,515 more. Town equipment rates will be increased 4% but that is only part of the reason for the \$50,000 increase. Winter maintenance includes all activities preparing for winter work; actual sanding, salting and plowing; and clean up (plow damage). Some of the increase in straight time wages and equipment fees is from the DPW crew noting their time and truck use hauling sand, erecting snow fence, and marking plow routes as winter maintenance. This is part (not all) of the reason Summer Maintenance wages are reduced.

The account for purchase of road salt is increased \$22,400, allowing for yet another price increase. The contracted services (street plowing and sidewalk maintenance) account is \$4,620 higher due to more sidewalk and budgeting to call in the contracted street plower one more time.

The two departments for road paving work are increasing \$52,120 when combined. The accounts for paving, however, are essentially unchanged from '18-'19. The account for pavement milling (grinding off the top 1" – 2") is up \$18,343. Prices for this work are stable. Many of the roads to be paved in 2019 require milling producing a larger contract and higher budget amount. Wages (\$14,320) and town equipment fees (\$10,860) both are going up. These increases are the other reason Summer Maintenance wages and equipment charges are lower. These two accounts are more because more pre-paving work than usual is expected on four roads to be paved: Church Hill Rd., Websterville Rd., E. Cobble Hill Rd., and Camp St. The anticipated work on these roads also is the reason for an increase of \$10,200 for renting special equipment the Town doesn't own. Finally, the account for highway supplies, namely asphalt for patching, is raised about \$4,000 because of the work on the four roads, especially repairing Camp St. by the large culvert. The complete list of roads to be paved in 2019 is found on page 20.

There is just one noteworthy point in the Administration and Engineering Department increase: \$12,000 for a road erosion inventory. This is a requirement of the new stormwater regulations. Every 328' road segment that the State has deemed hydrologically connected (to a river, stream, brook or pond) must be evaluated (inventoried) for erosion or potential erosion. Barre Town has 704 hydrologically connected road segments.

The three departments reviewed above have a combined increase of \$164,885. That is more than the Highway Fund's increase. Three departments show sizeable decreases for FY '19-'20. See Table 7 below. The Employee Benefits Department is reduced \$31,320 because of health insurance. The Public Works Department's last two hires opted for health insurance buy-out because they have insurance through another source. These changes from what was planned for the '18-'19 budget are considerable. Also, the Budget Committee decided to have the Sewer Fund and Water Fund pay the health

insurance premium for the employee whose primary responsibilities are the sewer system meters and pump stations and the water system.

Table 7. H. F.’s Largest Department Decreases

<u>Department</u>	<u>Amount of Decrease</u>	<u>% Decrease</u>
Employee Benefits	\$31,320	7.7%
Summer Maintenance	\$30,495	4.6%
Grant Projects	<u>\$21,860</u>	100%
Total	\$83,675	

Summer Maintenance wages (\$26,650) and town equipment charges (\$21,850) are down a combined \$48,500. For a reminder why, see the winter maintenance and road paving explanations above. Chipping away at the reduction are increases in three accounts. The equipment rental account is \$2,400 more. Money to hire dump trucks was increased to help with gravel road work. Money for drainage supplies (culverts, erosion stone, catch basins) is increased \$5,265. The contracted services account is up \$9,855. There are three primary reasons: **1)** large guardrail project on Plainfield Brook Road adding \$4,155 to the current amount for guardrail work; **2)** \$4,000 more for tree removal because of ash trees; and **3)** \$5,000 to re-landscape the Charles Fantoni Roundabout.

The Grant Project department is zeroed out for FY ’19-’20. This department is used to pay the town’s local match of grant projects like the East Barre sidewalks. The only pending grant project requiring local match is the Quarry Hill Road/Quarry Street/Rt. 14 project. The town’s local match already has been paid into our Construction Fund.

The last significant increase in a Highway Fund account is the \$7,705 jump in the streetlight bill. There are no more lights; Green Mountain Power’s rates are going up.

EQUIPMENT FUND

The Equipment Fund owns all the Town’s major equipment – vehicles, computers, radios and non-vehicular equipment (air compressors, cement mixers, gravel screen and the like). The Fund pays for purchase, insurance, operation expenses, and repairs of all equipment it owns. To garage, maintain and repair equipment, the Equipment Fund pays building expenses and other overhead. All departments and funds pay “rent” to the Equipment Fund for the equipment used. An hourly rate is charged for public works’ trucks, loaders, backhoes, etc. A monthly fee is paid for emergency vehicles, park mowers, computer system, and other office equipment.

The FY ’19-’20 Equipment Fund budget will be \$1,489,800, which is \$103,595 or 7.47% higher than the current budget. Equipment rates are increasing 4%. See Table 9 for a little more detail on this budget.

The General Fund departments are budgeted to pay \$365,450 in rent and transfers. The Highway Fund is slated to pay-in \$755,915.

The equipment purchase plan for FY ’19-’20 is shown below.

Table 8. FY ’20 Equipment Purchases

<u>Equipment</u>	<u>Note</u>	<u>Budgeted</u>
Existing finance payments	5 items	\$202,609
Police car (SUV)	1 car every year	\$31,000
Computer equipment	Per plan covering all computers	\$5,210
Portable radios, pagers	For EMS, Fire Dep’t.	\$4,500
Ambulance	Buy 5 every 4 years	\$140,000
Fire Dep’t. tanker	5-year finance plan	\$39,145
Large dump truck	1 every year	\$180,000
1-ton dump truck	3-year finance plan	\$39,485

BUILDING FUND

All town Funds that have a building make a payment to the Building Fund. The larger and more complex (heat, ventilation, overhead doors, etc.) the building the greater the payment. The Building Fund pays for contracts to maintain or improve the buildings. The General Fund (\$21,695) makes the largest payment to the Building Fund. The Cemetery Fund (\$790) pays the least. For FY '20 total contributions will be \$59,580.

In FY '20 there are six projects. Four improvements are planned for the municipal building: **1)** replace sprinkler system air compressor and seal airlines - \$5,540; **2)** replace two heat system circulation pumps - \$6,500; **3)** replace two air conditioning condensers - \$28,000; and **4)** replace 11 of 22 fin tube heat radiation valves - \$9,350. Two small buildings will be re-roofed: **1)** Old 302 water pump station - \$6,400; and **2)** recreation area office/storage building - \$1,815.

The 5-year Building Plan is updated annually. The average cost of plans for years '19-'20 to '23-'24 is \$56,638.

OTHER FUND BUDGETS

The Budget Committee reviews and takes action on all nine fund budgets. The Committee studies the seven listed below with the same dedication and level of scrutiny applied to the General and Highway Fund budgets. Every fund is connected to others in some way: the Cemetery Fund needs tax support which passes through the General Fund; the General Fund makes a per capita fee payment to the Ambulance Fund; every town building (and the big park) is a town Sewer and/or Water Fund customer. By reviewing and approving all nine fund budgets the Budget Committee is looking at the complete budget picture.

Table 9. Summary of Other Budgets

<i>FUND</i> <i>Primary revenue source</i>	<i>FY 2019-2020</i> <i>AMOUNT</i>	<i>\$ and % CHANGE</i> <i>from 2018-2019</i>	<i>EXPECTED RATES for</i> <i>2019-2020</i>	<i>COMMENTS</i>
Ambulance Fund <i>62.7% from patient billing; 35.8% from towns' per capita fees</i>	\$2,333,715	+\$130,205 or 5.9%	<i>Barre Town's per capita payment increasing \$102,790 or 22.35%</i>	<i>Percent of total revenues from patient billings down 3.1%. Towns' payment revenue share of total increased 3.3%. Other towns' per capita <u>rate</u> increasing 7%, per contract.</i>
Equipment Fund <i>94.4% of revenue from town departments</i>	\$1,489,800	+\$103,595 or 7.47%	<i>4% increase in rates charged for equipment (vehicles) used by town departments</i>	<i>Filling mechanics' work pits and purchasing set of mobile lifts (\$63,500) for large equipment. \$21,900 for radio system study, purchases.</i>
Sewer Fund <i>96.1% from customer sewer use charges</i>	\$930,015	-\$6,125 or -.65%	<i>Not changing. \$316 per basic household</i>	<i>Adding telemetry (pager alert) alarm feature at S. Barre Pump Station (\$2,000)</i>
Water Fund <i>96.2% from town water system customer's water used and base charges</i>	\$471,095	+\$43,330 or 10.12%	<i>Water consumption rate increasing \$.20 (3%) per 100 cubic feet; quarterly base charge increasing \$4 (7.1%)</i>	<i>Improvements at Websterville treatment plant and equipment purchases.</i>
Cemetery Fund <i>41.3% from property taxes; 25.3% from services performed</i>	\$65,670	+\$245 or .37%	<i>Property tax subsidy \$600 less than '18-'19</i>	<i>No projects. Equipment purchases continued</i>
Building Fund <i>99.9% from other Town funds</i>	\$57,605	+\$4,455 or 8.38%	<i>No change in contributions from other Funds</i>	<i>Heating and air conditioning components at Municipal Building largest project. New roof on water pump station</i>
Sewer Capital Improvement Fund <i>\$1,500 per unit connection fee</i>	\$18,125	No change	<i>No change</i>	<i>Pays one-half of loan for wastewater treatment plant capacity improvements</i>

NOT – FOR – PROFIT AGENCIES

Eighteen not-for-profit agency donation requests are on the ballot. These agencies were on last year’s ballot. Voters approved all eighteen requests. Per Town policy, to request the same donation this year the agencies had to give a brief in-person report to the Selectboard or submit a short written report. The agencies complied, therefore all are on the ballot seeking the same voter approved donations. The sum of the requests is \$59,450. See the Warning beginning on page 10 for the list of agencies. (Hint – see Articles 5 to 22.)

BUDGET PROCESS, COMMITTEE

The budget making process starts in the fall when department heads and management prepare 5-year plans for equipment purchases, building projects, road paving, gravel road projects and recreation maintenance. These plans are attached to the budget as appendices. Later five more budget related appendices are added.

The appendices are reviewed and all nine fund budgets are reviewed and approved by the Budget Committee. The citizen members of the Committee this year were: Justin Bolduc, Alan Garceau, Cedric Sanborn, Andrew McAvoy and Phil Cecchini. Their commitment and insights are greatly appreciated.

CONCLUSION

The two budgets are increasing \$224,005 or 3.32%. A 3.6¢ tax rate increase (3.94%) would be needed to fund the General and Highway Fund budgets. The impact on common tax bills is shown in Table 10 below.

Table 10. Tax Rate Increase (3.6¢) Impact

<u>Assessed Value</u>	<u>Tax Bill Increase</u>
\$100,000	\$36.00 per year
\$130,000	\$46.80 per year
\$160,000	\$57.60 per year
\$190,000	\$68.40 per year
\$220,000	\$79.20 per year
\$275,000	\$99.00 per year
\$325,000	\$117.00 per year

VOTING

Because of Vermont’s same day voter registration law there is no deadline to register to vote. It is possible to show up for the Open Meeting or Annual Election (see below) and register on the spot.

Annual Open Meeting -	Wednesday, May 8, 7:30 pm Town Municipal Building
Annual Election -	Tuesday, May 14, 7:00 am – 7:00 pm Barre Town Elementary School

Early voting is an option for everyone. Stop in the Town Clerk’s Office (M – F, 8:00 am to 4:30 pm) to vote or call the Clerk’s Office (479-9391) and ask about an early voting ballot.

We hope you vote and encourage family, friends and neighbors to do the same. We also hope this booklet is helpful. We are grateful you devoted time to reading this information. If you have any questions about the budgets do not hesitate to call one of us or the Town Manager (479-9331).

Respectfully,
Town of Barre Selectboard

Thomas White, Chairman, 522-5457

W. John "Jack" Mitchell, Vice-Ch., 476-7073

Paul White, 522-7529

Robert Nelson, 476-3802

Norma Malone, 479-5001

PROPOSED GENERAL FUND REVENUE

ACCOUNT	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED
<u>Current Taxes:</u>			
011.311.100.000	Property Taxes – General	\$2,956,406	\$3,138,011
011.311.300.000	Property Taxes – Cemetery	<u>27,750</u>	<u>27,150</u>
	TOTAL Current Taxes	\$2,984,156	\$3,165,161
<u>Delinquent Taxes:</u>			
011.312.100.000	Current Year Delinquent Taxes	\$ 155,000	\$ 155,000
011.312.200.000	Prior Year Delinquent Taxes	<u>158,000</u>	<u>160,000</u>
	TOTAL Delinquent Taxes	\$ 313,000	\$ 315,000
<u>Other Items:</u>			
011.314.000.000	Payment In Lieu of Taxes/Rebates	<u>\$ 28,350</u>	<u>\$ 25,315</u>
	TOTAL Other Items	\$ 28,350	\$ 25,315
<u>Interest & Late Charges – Delinquent:</u>			
011.319.100.000	Interest/Late Charges 1% & 5%	\$ 70,000	\$ 70,000
011.319.200.000	Delinquent Tax Coll. Fee 8%	<u>22,000</u>	<u>22,000</u>
	TOTAL Int. & Late Charges	\$ 92,000	\$ 92,000
<u>Business Licenses & Permits:</u>			
011.321.100.000	Alcoholic Beverage Licenses	\$ 1,000	\$ 1,000
011.321.300.000	Fireworks Permits	180	225
011.321.500.000	Racing Permits	800	800
011.321.600.000	Special Events Permits	50	50
011.321.800.000	Tobacco Licenses	<u>0</u>	<u>0</u>
	TOTAL Business Licenses	\$ 2,030	\$ 2,075
<u>Non-Business Licenses & Permits:</u>			
011.322.100.000	Dog Licenses	\$ 5,300	\$ 5,515
011.322.200.000	Zoning Fees	3,800	4,020
011.322.250.000	Conditional Use & Variance	800	955
011.322.300.000	Driveway Permits	1,300	1,385
011.322.400.000	Burial and Transit	90	115
011.322.500.000	Subdivision Fees	1,500	1,695
011.322.550.000	GIS Update Fee	200	300
011.322.800.000	Site Plan Review	<u>250</u>	<u>250</u>
	TOTAL Non-Bus. Licenses	\$ 13,240	\$ 14,235
<u>Federal Grants:</u>			
011.331.100.100	DOJ Police Vest Grant	<u>\$ 275</u>	<u>\$ 275</u>
	TOTAL Federal Grants	\$ 275	\$ 275
<u>State Grants:</u>			
011.334.400.000	Current Use/Land Use	\$ 95,000	\$ 96,800
011.334.800.000	Act 60	<u>3,600</u>	<u>3,650</u>
	TOTAL State Grants	\$ 98,600	\$ 100,450
<u>Town Funds:</u>			
011.339.100.000	Pro-Rate School Cost Sharing	<u>\$ 0</u>	<u>\$ 0</u>
	TOTAL Town Funds	\$ 0	\$ 0
<u>General Government:</u>			
011.341.111.000	Recording Legal Documents	\$ 62,500	\$ 60,000
011.341.113.000	Recording Marriage Licenses	400	380
011.341.114.000	Issuing Hunting/Fishing Licenses	25	25

ACCOUNT	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED
011.341.115.000	Telephone/Maps Income	75	50
011.341.116.000	Certified Copies	4,000	3,750
011.341.117.000	Photocopy Charges	5,200	5,000
011.341.118.000	Vault Fees	825	750
011.341.120.000	Green Mountain Passports	75	75
011.341.121.000	Vehicle Registration	500	475
011.341.129.000	Misc. Fees and Charges	400	400
	TOTAL Gen. Government	\$ 74,000	\$ 70,905
Public Safety – Police & Fire:			
011.342.111.000	Police – Thunder Road	\$ 17,500	\$ 24,500
011.342.112.000	Police – Other Contracts	350	450
011.342.113.000	Police – Local Ordinance Fines	16,500	16,000
011.342.114.000	Police – Parking Violations	750	800
011.342.115.000	Police – Accident Reports	1,900	2,200
011.342.118.000	Police – Test/Evaluation Reimb.	0	0
011.342.124.000	Police – ACO Revenue	0	0
011.342.129.000	Police – Miscellaneous	300	300
011.342.212.000	Fire – Town of Orange	4,500	6,000
011.342.213.000	Fire – Other Contracts	300	300
011.342.220.000	Fire – Donations	250	100
	TOTAL Public Safety	\$ 42,350	\$ 50,650
Sanitation:			
011.344.310.000	Bulk Trash Collection Receipts	\$ 3,200	\$ 3,800
011.344.320.000	Green Up	625	625
	TOTAL Sanitation	\$ 3,825	\$ 4,425
Recreation:			
011.347.100.000	Recreation Programs	\$ 500	\$ 500
011.347.200.000	BOR Rec. Field Lights	1,500	1,500
011.347.300.000	Use of Fields	2,500	2,500
011.347.700.000	Use of Picnic Shelter	2,200	2,900
011.347.800.000	Donations & Skate Pk.	4,600	5,450
011.347.900.000	Miscellaneous	1,600	500
	TOTAL Recreation:	\$ 13,075	\$ 13,350
Miscellaneous:			
011.360.200.000	Rents	\$ 5,000	\$ 0
011.360.800.000	Reimbursements	2,000	2,000
011.367.000.000	Refunds	1,000	1,200
	TOTAL Miscellaneous	\$ 8,000	\$ 3,200
Interest:			
011.370.100.000	Interest Earned	\$ 1,800	\$ 2,500
	TOTAL Interest	\$ 1,800	\$ 2,500
Transfers:			
011.399.998.000	Transfer In – BAD Incubator Bldg.	\$ 9,030	\$ 8,400
	TOTAL Transfers	\$ 9,030	\$ 8,400
GRAND TOTAL – GENERAL FUND REVENUES		\$3,683,556	\$3,867,941

PROPOSED GENERAL FUND EXPENDITURES

ACCOUNT #	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED
<u>Selectboard:</u>			
011.411.110.000	Salaries	\$ 8,000	\$ 8,000
011.411.220.000	Mileage	25	25
011.411.300.000	Supplies & Expenses	7,575	8,675
011.411.500.000	Training & Information	145	135
011.411.600.000	Outside Services	10,300	10,200
011.411.900.000	Miscellaneous	<u>2,150</u>	<u>1,925</u>
	TOTAL Selectboard	\$ 28,195	\$ 28,960
<u>Auditing:</u>			
011.412.100.000	Salaries	\$ 425	\$ 425
011.412.220.000	Mileage	50	25
011.412.300.000	Supplies & Expenses	3,650	4,595
011.412.500.000	Training & Information	60	60
011.412.600.000	Outside Services	<u>57,295</u>	<u>58,345</u>
	TOTAL Auditing	\$ 61,480	\$ 63,450
<u>Town Mgr. Off:</u>			
011.413.100.000	Salaries	\$ 142,955	\$ 147,450
011.413.200.000	Equipment Costs	9,360	9,565
011.413.300.000	Supplies & Expenses	5,560	5,125
011.413.400.000	Buildings & Grounds	1,800	1,800
011.413.500.000	Training & Information	3,135	3,215
011.413.600.000	Outside Services	16,925	16,730
011.413.900.000	Miscellaneous	<u>190</u>	<u>150</u>
	TOTAL Town Mgr. Off.	\$ 179,925	\$ 184,580
<u>Elections/BCA:</u>			
011.414.100.000	Salaries	\$ 10,700	\$ 6,810
011.414.200.000	Equipment Costs	0	0
011.414.300.000	Supplies & Expenses	9,235	6,055
011.414.680.000	Misc. Professional Services	<u>0</u>	<u>0</u>
	TOTAL Elections/BCA	\$ 19,935	\$ 12,865
<u>Clerk/Treas. Off:</u>			
011.415.100.000	Salaries	\$ 164,535	\$ 171,035
011.415.200.000	Equipment Costs	2,250	2,005
011.415.300.000	Supplies & Expenses	11,030	11,835
011.415.400.000	Buildings & Grounds	1,775	1,080
011.415.500.000	Training & Information	880	930
011.415.600.000	Outside Services	17,800	17,675
011.415.900.000	Miscellaneous	<u>5,075</u>	<u>135</u>
	TOTAL Clerk/Treas. Off.	\$ 203,345	\$ 204,695
<u>Data Processing:</u>			
011.416.100.000	Salaries	\$ 5,700	\$ 5,840
011.416.200.000	Equipment Costs	8,250	8,230
011.416.300.000	Supplies & Expenses	50	370
011.416.400.000	Buildings & Grounds	4,560	3,830
011.416.500.000	Training & Information	200	200
011.416.600.000	Outside Services	<u>26,005</u>	<u>25,170</u>
	TOTAL Data Processing	\$ 44,765	\$ 43,640

ACCOUNT #	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED
<u>Planning/Zoning/Community Development:</u>			
011.417.100.000	Salaries	\$ 91,355	\$ 99,060
011.417.200.000	Equipment Costs	950	1,030
011.417.300.000	Supplies & Expenses	3,885	4,135
011.417.400.000	Buildings & Grounds	1,045	830
011.417.500.000	Training & Information	510	485
011.417.600.000	Outside Services	<u>6,725</u>	<u>7,250</u>
	TOTAL Planning/Zoning	\$ 104,470	\$ 112,790
<u>Assessor/Reappraisal:</u>			
011.418.100.000	Salaries	\$ 37,215	\$ 26,440
011.418.200.000	Equipment Costs	50	50
011.418.300.000	Supplies & Expenses	2,650	2,765
011.418.400.000	Buildings & Grounds	820	635
011.418.500.000	Training & Information	1,115	150
011.418.600.000	Outside Serv./Assessor Contract	<u>57,325</u>	<u>41,480</u>
	TOTAL Assessor	\$ 99,175	\$ 71,520
<u>Municipal Building:</u>			
011.419.100.000	Salaries	\$ 12,195	\$ 13,015
011.419.200.000	Equipment Costs	7,900	6,500
011.419.300.000	Supplies & Expenses	210	205
011.419.400.000	Buildings & Grounds	36,625	42,365
011.419.600.000	Outside Services	<u>1,325</u>	<u>1,425</u>
	TOTAL Municipal Building	\$ 58,255	\$ 63,510
<u>Police:</u>			
011.421.100.000	Salaries	\$ 612,970	\$ 588,960
011.421.200.000	Equipment Costs	155,335	165,440
011.421.300.000	Supplies & Expenses	3,455	3,590
011.421.400.000	Buildings & Grounds	9,005	7,540
011.421.500.000	Training & Information	11,325	12,610
011.421.600.000	Outside Services	99,130	101,275
011.421.800.000	Benefits	8,835	9,665
011.421.900.000	Miscellaneous	<u>3,035</u>	<u>1,950</u>
	TOTAL Police	\$ 903,090	\$ 891,030
<u>Fire:</u>			
011.422.100.000	Salaries	\$ 66,090	\$ 71,950
011.422.200.000	Equipment Costs	214,355	221,620
011.422.300.000	Supplies & Expenses	6,085	5,050
011.422.400.000	Buildings & Grounds	42,070	45,965
011.422.500.000	Training & Information	2,080	2,130
011.422.600.000	Outside Services	49,885	56,610
011.422.800.000	Benefits	69,100	14,750
011.422.900.000	Miscellaneous	<u>650</u>	<u>650</u>
	TOTAL Fire	\$ 450,315	\$ 418,725
<u>Emergency Management:</u>			
011.423.100.000	Salaries	\$ 900	\$ 900
011.423.200.000	Equipment Costs	2,670	2,730
011.423.300.000	Supplies & Expenses	110	75
011.423.400.000	Buildings & Grounds	935	195
011.423.500.000	Training & Information	150	150
011.423.600.000	Outside Services	1,445	1,480
011.423.900.000	Miscellaneous	<u>0</u>	<u>0</u>
	TOTAL Emergency Mgmt.	\$ 6,210	\$ 5,530

ACCOUNT #	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED
<u>Ambulance:</u>			
011.424.980.000	Per Capita Fee	\$ 459,765	\$ 562,555
	TOTAL Ambulance	\$ 459,765	\$ 562,555
<u>Solid Waste:</u>			
011.441.100.000	Salaries	\$ 10,020	\$ 10,560
011.441.200.000	Equipment Costs	13,600	14,955
011.441.300.000	Supplies & Expenses	1,835	1,335
011.441.500.000	Training & Information	8,160	8,160
011.441.600.000	Outside Services	20,205	22,825
	TOTAL Solid Waste	\$ 53,820	\$ 57,835
<u>Health Officer:</u>			
011.451.100.000	Salaries	\$ 1,900	\$ 1,900
011.451.500.000	Training & Information	75	75
011.451.600.000	Outside Services	125	125
	TOTAL Health Officer	\$ 2,100	\$ 2,100
<u>Animal Control:</u>			
011.452.100.000	Salaries	\$ 5,510	\$ 5,600
011.452.200.000	Equipment Costs	685	685
011.452.300.000	Supplies & Expenses	310	280
011.452.400.000	Buildings & Grounds	375	375
011.452.500.000	Training & Information	75	75
011.452.600.000	Outside Services	2,975	2,775
011.452.800.000	Benefits	940	950
	TOTAL Animal Control	\$ 10,870	\$ 10,740
<u>Culture:</u>			
011.461.951.000	Aldrich Library	\$ 175,000	\$ 180,000
	TOTAL Culture	\$ 175,000	\$ 180,000
<u>Recreation:</u>			
011.462.100.000	Salaries	\$ 53,590	\$ 61,100
011.462.200.000	Equipment Costs	12,145	15,420
011.462.300.000	Supplies & Expenses	20,160	21,810
011.462.400.000	Buildings & Grounds	50,035	58,710
011.462.500.000	Training & Information	190	0
011.462.600.000	Outside Services	40,595	56,365
011.462.800.000	Benefits	125	150
011.462.900.000	Miscellaneous	500	500
	TOTAL Recreation	\$ 177,340	\$ 214,055
<u>Development:</u>			
011.463.600.000	Outside Services	\$ 635	\$ 695
011.463.951.000	C.V. Econ. Dev. Corp.	4,000	4,000
011.463.952.000	Barre Area Dev. Corp.	45,000	45,000
011.463.953.000	C.V. Reg. Plan. Com.	8,955	9,510
011.463.953.954	Barre Partnership	2,000	5,000
011.463.990.000	W.I.P. Travel Signs	400	400
	TOTAL Development	\$ 60,990	\$ 64,605
<u>Transportation:</u>			
011.464.900.000	Green Mountain Transit	\$ 4,875	\$ 4,875
	TOTAL Transportation	\$ 4,875	\$ 4,875
<u>Debt Service:</u>			
011.472.910.000	Principal	\$ 8,465	\$ 8,120
011.472.920.000	Interest	565	280
	TOTAL Debt Service	\$ 9,030	\$ 8,400

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>2018-2019 BUDGET</u>	<u>2019-2020 PROPOSED</u>
<u>Insurances:</u>			
011.481.700.000	Property, Liability & Bonds	\$ 69,955	\$ 62,155
	TOTAL Insurances	\$ 69,955	\$ 62,155
<u>Employee Benefits:</u>			
011.486.810.000	Workers Comp., Unemp. Comp.	\$ 65,715	\$ 65,465
011.486.820.000	Pension	58,540	69,940
011.486.830.000	Health, Dental, Vision Insurance	212,675	241,825
011.486.840.000	Disability & Life Insurance	6,920	7,515
011.486.850.000	Social Security	94,585	94,070
011.486.880.000	Miscellaneous	150	150
	TOTAL Employee Benefits	\$ 438,585	\$ 478,965
<u>Other Items:</u>			
011.491.400.000	Property Purchases	\$ 1	\$ 1
011.491.500.000	VLCT	10,230	10,530
011.491.900.000	Williamstown & County Taxes	58,900	60,875
011.491.950.000	Front Porch Forum	500	500
	TOTAL Other Items	\$ 69,631	\$ 71,906
<u>Interfund Transfers:</u>			
011.498.200.000	Equipment Fund	\$ 20,685	\$ 21,305
011.498.900.000	Cemetery Fund	27,750*	27,150*
	TOTAL Interfund Transfers	\$ 48,435	\$ 48,455
*Separate article			
GRAND TOTAL - GENERAL FUND EXPENDITURES		\$3,739,556	\$3,867,941

PROPOSED HIGHWAY FUND REVENUES

ACCOUNT #	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED
<u>Current Taxes:</u>			
012.311.200.000	Property Taxes – Highway	<u>\$2,802,095</u>	<u>\$2,897,440</u>
	TOTAL Current Taxes	<u>\$2,802,095</u>	<u>\$2,897,440</u>
<u>State Grants:</u>			
012.334.300.000	Highway & Streets	<u>\$ 200,545</u>	<u>\$ 200,545</u>
	TOTAL State Grants	<u>\$ 200,545</u>	<u>\$ 200,545</u>
<u>Fees & Charges For Service:</u>			
012.343.200.000	Services Rendered	\$ 750	\$ 750
012.343.300.000	Gross Load Permits	1,050	1,075
012.343.400.000	Unregistered Vehicle Permits	350	350
012.343.600.000	Road Opening Permits	300	300
012.343.900.000	Miscellaneous	<u>100</u>	<u>350</u>
	TOTAL Fees & Charges	<u>\$ 2,550</u>	<u>\$ 2,825</u>
GRAND TOTAL – HIGHWAY FUND REVENUES		<u>\$3,005,190</u>	<u>\$3,100,810</u>

PROPOSED HIGHWAY FUND EXPENDITURES

ACCOUNT #	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED
<u>Engineering & Administration:</u>			
012.431.100.000	Salaries	\$ 131,225	\$ 131,225
012.431.200.000	Equipment Costs	39,155	41,505
012.431.300.000	Supplies & Expenses	1,980	2,230
012.431.400.000	Buildings & Grounds	1,395	1,240
012.431.500.000	Training & Information	1,080	1,165
012.431.600.000	Outside Services	13,930	25,480
012.431.900.000	Miscellaneous	<u>8,380</u>	<u>8,205</u>
	TOTAL Eng. & Admin.	<u>\$ 195,945</u>	<u>\$ 212,745</u>
<u>Summer Maintenance:</u>			
012.432.100.000	Salaries	\$ 192,555	\$ 165,905
012.432.200.000	Equipment Costs	329,565	310,055
012.432.300.000	Supplies & Expenses	20,610	25,520
012.432.400.000	Buildings and Grounds	600	1,500
012.432.600.000	Outside Services	<u>118,250</u>	<u>128,105</u>
	TOTAL Summer Maint.	<u>\$ 661,580</u>	<u>\$ 631,085</u>
<u>Winter Maintenance:</u>			
012.433.100.000	Salaries	\$ 191,530	\$ 210,160
012.433.200.000	Equipment Costs	261,750	311,750
012.433.300.000	Supplies & Expenses	181,120	196,275
012.433.400.000	Buildings & Grounds	2,065	1,895
012.433.600.000	Outside Services	62,250	66,870
012.433.900.000	Miscellaneous	<u>75</u>	<u>75</u>
	TOTAL Winter Maint.	<u>\$ 698,790</u>	<u>\$ 795,025</u>

ACCOUNT #	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED
<u>Summer Construction:</u>			
012.434.100.000	Salaries	\$ 27,555	\$ 33,090
012.434.200.000	Equipment Costs	60,880	60,380
012.434.300.000	Supplies & Expenses	17,620	16,920
012.434.600.000	Outside Services	<u>420,040</u>	<u>491,225</u>
	TOTAL Summer Const.	\$ 526,095	\$ 601,615
<u>Retreatment:</u>			
012.435.100.000	Salaries	\$ 6,910	\$ 15,695
012.435.200.000	Equipment Costs	12,120	33,680
012.435.300.000	Supplies & Expenses	6,390	10,120
012.435.600.000	Outside Services	<u>313,300</u>	<u>255,825</u>
	TOTAL Retreatment	\$ 338,720	\$ 315,320
<u>Federal/State Projects:</u>			
012.436.450.408	Cap Imp. Pelouquin Rd Culvert	\$ 0	\$ 0
012.436.450.970	Cap Imp. Bridge St. Sidewalk	0	0
012.436.450.949	Cap Imp. East Barre Sidewalk	<u>21,860</u>	<u>0</u>
	TOTAL Fed/State Projects	\$ 21,860	\$ 0
<u>Employee Benefits:</u>			
012.437.100.000	Salaries (vac., sick, holiday, etc.)	\$ 60,990	\$ 65,080
012.437.810.000	Work Comp. Unemp. Comp	50,275	50,175
012.437.820.000	Pension	33,420	34,465
012.437.830.000	Health, Dental, Vision	199,860	164,640
012.437.840.000	Disability & Life Insurance	4,275	4,640
012.437.850.000	Social Security	48,785	49,365
012.437.860.000	Uniforms, Boots	6,140	4,510
012.437.870.000	Personal Protection Equipment	1,650	1,200
012.437.880.000	Miscellaneous	<u>780</u>	<u>780</u>
	TOTAL Employee Benefits	\$ 406,175	\$ 374,855
<u>Gravel Pits:</u>			
012.438.100.000	Salaries	\$ 14,500	\$ 14,500
012.438.200.000	Equipment Costs	39,040	43,480
012.438.300.000	Supplies & Expenses	3,055	3,430
012.438.400.000	Buildings & Grounds	60	60
012.438.500.000	Training & Information	1,050	1,050
012.438.600.000	Outside Services	700	725
012.438.900.000	Miscellaneous	<u>1,500</u>	<u>1,480</u>
	TOTAL Gravel Pits	\$ 59,905	\$ 64,725
<u>Signing & Lighting:</u>			
012.439.100.000	Salaries	\$ 6,195	\$ 6,285
012.439.200.000	Equipment Costs	1,665	3,200
012.439.300.000	Supplies & Expenses	6,095	6,355
012.439.400.000	Streetlights	82,165	89,870
012.439.900.000	Miscellaneous	<u>0</u>	<u>0</u>
	TOTAL Signing & Lighting	\$ 96,120	\$ 105,710
GRAND TOTAL – HIGHWAY FUND EXPENDITURES		\$3,005,190	\$3,100,810

Fiscal Year 2019 – 2020
Paved Roads
Contract Schedule
Summer, 2019

- I. Pavement milling (cold planing) - July 22 – August 2
1. Hill Street – city/town line to Windywood
 2. Windywood Road – Hill Street to point near orchard pond
 3. Websterville – Church Hill Road to municipal building
 4. Church Hill Road – top of hill to Graniteville Road
 5. East Cobble Hill Road – W. Cobble Hill Road – to house #131
 6. Cherrywood Drive – entire
 7. Barre View Street – entire
 8. Orchard Terrace – entire
 9. Richardson Road – city/town line to Ledge Drive
 10. Ledge Drive – entire
- II. Hot-mix asphalt paving – Phase 1 - August 12 – August 23
1. Miller Road – Perry Road to Birchwood Park
 2. East Cobble Hill Road – W. Cobble Hill Road to house #131
 3. Hill Street – city/town line to Windywood Road
 4. Windywood Road – Hill Street to orchard pond
 5. Cherrywood Drive – entire
 6. Barre View Street – entire
 7. Old Quarry Hill Road – entire
 8. Pelouquin Road – entire
 9. Orchard Terrace – entire
 10. Highland Crofts – entire
 11. McLeod Road – entire
- III. Hot-mix asphalt paving – Phase 2 - September 3 – September 13
1. Camp Street – Sunset Road to GMP pole #25
 2. Websterville Road – Church Hill Road to municipal building
 3. Kelley Road – entire
 4. Church Hill Road – top of hill to Graniteville Road
 5. Richardson Road – city/town line to Ledge Drive
 6. Ledge Drive – entire
 7. Daniels Drive – entire
 8. Rudd Farm Drive – entire